

EDUCATOR

STUDENTS ADMISSIONS GUIDE

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WELCOME TO EDUCATOR!

To begin with the application process, first, log into your BYU account by clicking on the “Log in” button at educator.byu.edu.

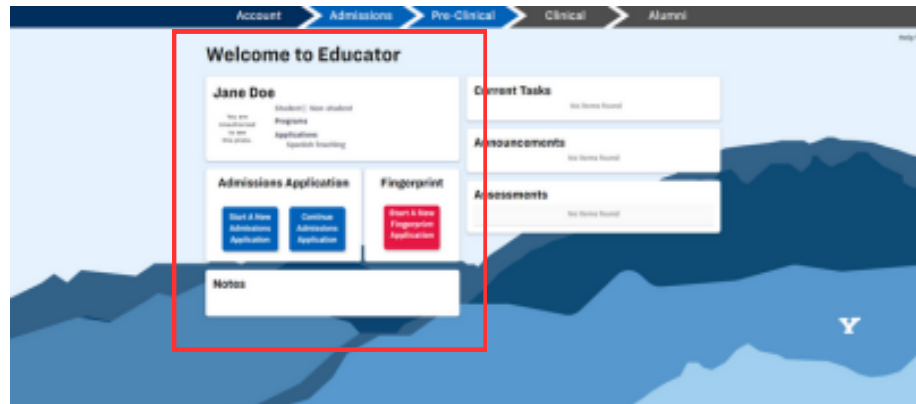


Once you have logged in to the Educator website, please check your personal information to make sure it is up to date. If everything is correct, click "Confirm". If you need to update your information, select "Change or Update Information".

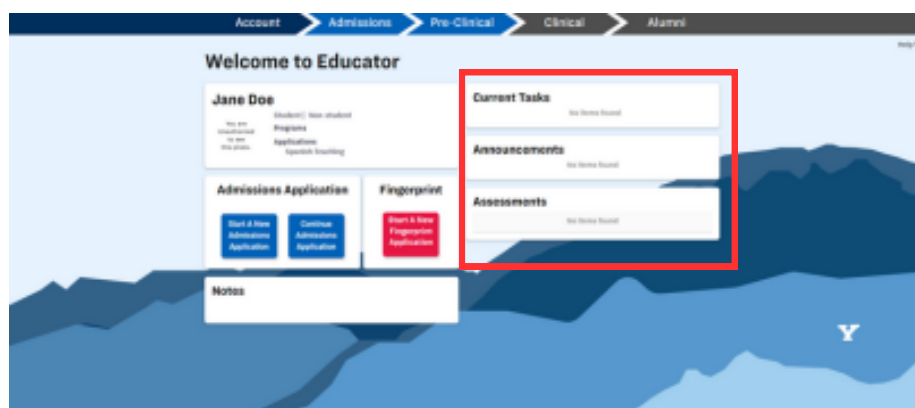
Next, please confirm that you have read the consent forms necessary to operate on Educator, including your Electronic Release of Information and your FERPA form. Check each box, then click "Next".

HOMEPAGE

On your homepage, you will find several useful items. On the left is a profile box listing your name and major information. Also on the left, you can start a new major application or continue a current one. Next, you can start a fingerprint application from the homepage if you do not have a current background check.



On the right side of the screen, there is a current tasks box where pending tasks needing to be completed are hyperlinked. There is also an announcements tab where periodic announcements are sent out by the EPP staff. Below that is a copy of all evaluations filled out on your behalf, either by you or others. You can download your evaluations in the Assessments box as well.



OPENING AN APPLICATION

Select a major or minor application. Please note that you can have a teaching major without a teaching minor, but you cannot have a teaching minor without a teaching major.

The screenshot shows a navigation bar with five items: Account, Admissions, Pre-Clinical, Clinical, and Alumni. The 'Pre-Clinical' item is highlighted with a blue arrow pointing to it. Below the navigation bar, the heading 'Choose an Application Type:' is displayed. There are two blue buttons: 'MAJOR APPLICATION' and 'MINOR APPLICATION'. To the right of these buttons is a yellow box titled 'Application Information' containing two lines of text: '-You may start multiple major applications, but you may only have one submitted application at a time.' and '-You may start a minor application any time, but you may only submit it after you have been accepted into a teaching major.'

If you have a pre-major already, a popup will appear on the screen. If you wish to start an application for this major, select “yes”. If you wish to start a different application, select “No, I want a different application”.

The screenshot shows the same navigation bar as the previous image, with 'Pre-Clinical' highlighted. Below the navigation bar, the heading 'Choose an Application Type:' is displayed. There are two blue buttons: 'MAJOR APPLICATION' and 'MINOR APPLICATION'. Below these buttons is the heading 'Choose a Program:'. There are four blue buttons: 'ELEMENTARY EDUCATION', 'SECONDARY EDUCATION', 'SPECIAL EDUCATION', and 'EARLY CHILDHOOD EDUCATION'. Below these buttons is the heading 'Choose a Subject:'. There is a dropdown menu with 'Spanish Teaching' selected. Below the dropdown menu is a blue button labeled 'SUBMIT'.

If your program has multiple subsections, a box will appear labeled “Choose a subject”. When you click that box, scroll through all available options, and select your desired program. Then click “Submit”.

Now, you are in the admissions application checklist. Here you will see each task on the application that needs to be completed in order to submit your application.

If a task is awaiting approval by someone or something else, it will appear in **yellow**. This means it is pending approval.

Once a task has been completed, it will appear **green** in the checklist. This means all work for this task has been finished.

If the checkmark on a task appears **purple** but the box around it is green, it means the task has been waived and it is considered complete.

Admissions Requirements

Use this checklist to keep track of what you have done and what you still need to do to apply. You can complete the steps in any order, but all of the steps must be completed before you can submit your application. Some steps, such as the fingerprinting, take longer to complete, so plan accordingly.

<input type="radio"/>	Declare Pre-major >	Due: 8/15/2023
<input type="radio"/>	Entrance Form >	Due: 8/15/2023
<input type="radio"/>	Academic & Test History >	Due: 8/15/2023
<input type="radio"/>	Fingerprinting & Background Check >	Due: 8/15/2023
<input type="radio"/>	Academic Advisement & Graduation Plan >	Due: 8/15/2023
<input type="radio"/>	Exploratory Experience EL ED 200 >	Due: 8/15/2023
<input type="radio"/>	Consent Forms >	Due: 8/15/2023
<input type="radio"/>	Orientation >	Due: 8/15/2023

Music Ed: K-12 General Music
Admissions Application Checklist

Use this checklist to keep track of what you have done and what you still need to do to apply. You can complete the steps in any order, but all of the steps must be completed before you can submit your application. Some steps, such as the fingerprinting, take longer to complete, so plan accordingly.

<input type="radio"/>	Declare Pre-Major >	Due: 8/15/2019
<input type="radio"/>	Entrance Form >	Due: 8/15/2019
<input type="radio"/>	Academic & Test History >	Due: 8/15/2019
	Course Completion MUSIC 276 >	Due: 8/15/2019 Pending

Music Ed: K-12 General Music
Admissions Application Checklist

Use this checklist to keep track of what you have done and what you still need to do to apply. You can complete the steps in any order, but all of the steps must be completed before you can submit your application. Some steps, such as the fingerprinting, take longer to complete, so plan accordingly.

<input type="radio"/>	Declare Pre-Major >	Due: 8/15/2019
<input type="radio"/>	Entrance Form >	Due: 8/15/2019
<input type="radio"/>	Academic & Test History >	Due: 8/15/2019
	Course Completion MUSIC 276 >	Completed

Music Ed: K-12 General Music
Admissions Application Checklist

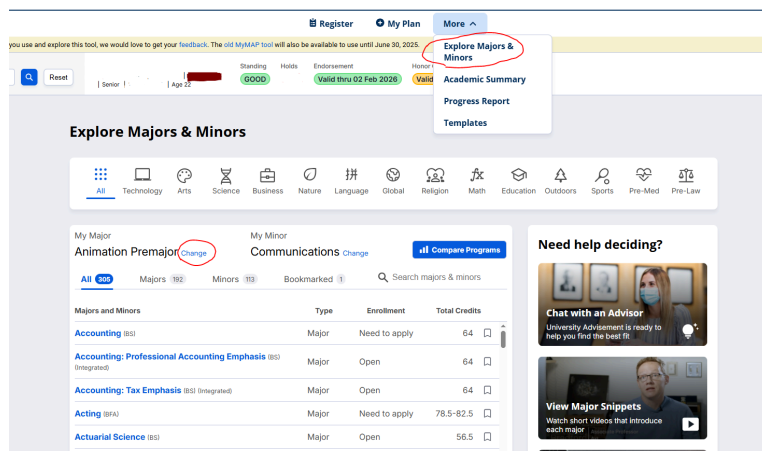
Use this checklist to keep track of what you have done and what you still need to do to apply. You can complete the steps in any order, but all of the steps must be completed before you can submit your application. Some steps, such as the fingerprinting, take longer to complete, so plan accordingly.

<input type="radio"/>	Declare Pre-Major >	Due: 8/15/2019
<input type="radio"/>	Entrance Form >	Due: 8/15/2019
<input type="radio"/>	Academic & Test History >	Due: 8/15/2019
	Course Completion MUSIC 276 >	Completed

ADMISSIONS STEPS

DECLARE PRE-MAJOR

To declare your pre-major, go to myMap on byu.edu and open a major application. You can do this through going to **More > Explore Majors and Minors**, and then in “My Major” click on the change button. You can also meet with an academic advisor. It may take a few days for the pre-major to show up as completed on your Educator application.

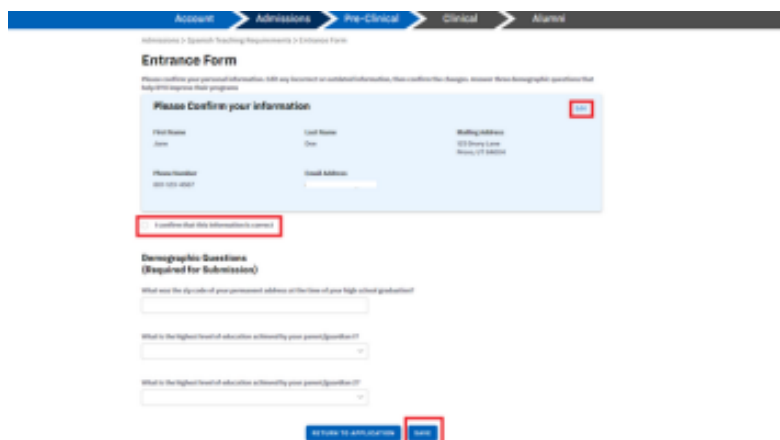


ENTRANCE FORM

To complete the “Entrance Form” task, click on the drop-down arrow near that requirement and click on “Start Entrance Form



Check your personal information. If necessary, edit items that have changed, then check the box “I confirm that this information is correct”. Then, fill out the demographic questions below and press “Save”.



ACADEMIC & TEST HISTORY

Click on the drop-down arrow on the title and press “Start Academic & Test History”.

Account Admissions Pre-Clinical Clinical Alumni

Admissions > Spanish Teaching Requirements

Spanish Teaching Admissions Requirements

Use this checklist to keep track of what you have done and what you still need to do in order to apply. You can complete the steps in any order, but all of the steps must be completed before you can submit your application. Some steps, such as the background check, take longer to complete, so plan accordingly.

10/31/2023

- ☐ Welcome Letter > Due: 10/31/2023
- ☐ Declare Pre-major > Due: 10/31/2023
- ☐ Entrance Form > Due: 10/31/2023
- ☐ Academic & Test History ▾ Due: 10/31/2023

Confirm your GPA and your ACT/SAT/PSAT test scores.
To view the needed averages to be considered for this program, visit [applicants > Policies > BPA Policies](#).

START ACADEMIC & TEST HISTORY

In this section, please confirm your GPA and ACT/SAT test scores history. Don't forget to check the boxes confirming that your GPA and test scores are accurate. You can still submit this section if you don't have all of the necessary tests, but it will not mark as complete until you have taken them all.

Account Admissions Pre-Clinical Clinical Alumni

Admissions > Spanish Teaching Requirements > Academic & Test History

Academic and Test History

Please confirm that your GPA and ACT/SAT/PSAT test scores are accurate.

Test History

Subject	Score	Date
Math	28	10/2023
Reading	32	10/2023
Writing	35	10/2023

GPA

GPA	SAT	ACT	PSAT	Score	Score	Score
3.5	1200	32	100	100	100	100

Submit

If you would like to view the scores needed to be accepted into your program, please click [here](#).

FINGERPRINTING & BACKGROUND CHECK

To begin your fingerprint application and background check, click on the drop-down arrow on that requirement, then select "Start Fingerprinting & Background Check"

Account Admissions Pre-Clinical Clinical Alumni

Admissions > Chemistry Education Requirements

Chemistry Education Admissions Requirements

Use this checklist to keep track of what you have done and what you still need to do in order to apply. You can complete the required any order, but all of the steps must be completed before you can submit your application. Some steps, such as the fingerprinting, take longer to complete, so plan accordingly.

Congratulations! Your teaching application has been reviewed, and you have been accepted into the Chemistry Education program! Your pre-clinical checklist is available by clicking the "Pre-Clinical" link near the top of the screen.

Feb 2023

<input type="radio"/> Declare Pre-major >	Due: 8/15/2023
<input type="radio"/> Entrance Form >	Due: 8/15/2023
<input type="radio"/> Academic & Test History >	Due: 8/15/2023
<input checked="" type="radio"/> Fingerprinting & Background Check >	Due: 8/15/2023

Complete the fingerprinting at the Utah School Board Office (USBO) or a LiveScan site. Estimated time to complete: 20 minutes. Information regarding fingerprinting, authorization card, photo ID, Social Security Card (or a picture of it).

START FINGERPRINTING & BACKGROUND CHECK

First, register with the Utah State Board of Education. There are detailed instructions for how to complete this under the first list item.

Account Admissions Pre-Clinical Clinical Alumni

Admissions > Elementary Education Requirements > Fingerprinting & Background Check

Fingerprint & Background Check

Please read the following instructions carefully. Fingerprinting is required as a part of your pre-major program.

- Register with the Utah State Board of Education (USBE)**
 - Go to the Utah Schools Information Management System (USIMS) webpage <https://usims.schools.utah.gov>
 - Login or create an account
 - Verify & complete all account set up requirements
 - Click Criminal Background Review
 - Agree to FBI Privacy Act statement
 - Agree to Utah Consent to Background Check
 - Click on link for Fingerprinting Instructions.
 - Applicants who are in the state of Utah need to bring the information listed to a LiveScan site for fingerprinting (350 MCRB is recommended)
 - Out-of-state applicants will follow the instructions listed.
 - For questions, call 801-538-7500
 - BYU students will be billed \$10 in their financial center for the fingerprint processing service after being fingerprinted.

Next, click "Start Fingerprint Application" button. Fill out all of the required sections, check your billing authorization, sign the document, then click submit. Please note that you must do this in one sitting or all your information previously filled in will not be saved.

Account Admissions Pre-Clinical Clinical Alumni

Admissions > Elementary Education Requirements > Fingerprinting & Background Check

Fingerprint Application

Personal Information

First Name: [Text Field] Last Name: [Text Field]

Phone: [Text Field] Email: [Text Field]

Billing Information

Card Number: [Text Field] Expiration: [Text Field]

Cardholder Name: [Text Field]

Billing Authorization

I authorize the use of my credit card for the fingerprinting service.

Submit

For the final step in this application, come by the Education Advisement Center (EAC) at 350 MCKB during office hours with no appointment required. Bring the items outlined on the third task's list. Fingerprinting is processed entirely by the EAC, so if you have any questions about your fingerprinting status or application, please reach out to them at fingerprinting@byu.edu or 801-422-3427.

3. Complete Fingerprint LiveScan

After the above steps are all completed, come to the Education Advisement Center at 350 MCKB anytime during office hours. No appointment needed.

Bring:

1. LiveScan authorization form or the following information (USBE only):
 - a. Agency Code
 - b. RFP/Statewide
 - c. Type of Background
 - d. QAC/HS ID#
2. Photo ID (Student ID or government-issued)
3. Your U.S. Social Security card, picture of card, or verification of BYU employment

Fees:

1. BYU Student - \$10 charged to financial center
2. BYU faculty/admin/staff - No charge
3. Non-BYU - \$20 payable at <https://commerce.caenr.com/webfbic>. Payment can be made prior to or during your visit. Verification of payment required for fingerprinting.

Fingerprinting instructions for USBE can be found here: <https://usims.schools.utah.gov/criminal-background-review/fingerprint-instructions>. If you have any questions or issues, contact us at fingerprinting@byu.edu or 801-422-3427.

ACADEMIC ADVISEMENT & GRADUATION PLAN

To upload your graduation plan, click on the drop-down arrow on the task, then select "Start Academic Advisement & Graduation Plan".


In this section, students are required to meet with their advisors and upload their graduation plan. For this step, please schedule a meeting with your program's academic advisor, then create a graduation plan and upload it into Educator. Your page will look like the first photo until you have meet with your advisor, then it will look like the second photo.

Admissions Requirements

Use this checklist to keep track of what you have done and what you still need to do in order to apply. You can complete the steps in any order, but all of the steps must be completed before you can submit your application. Some steps, such as the fingerprinting, take longer to complete, so plan accordingly.

Congratulations! Your teaching application has been reviewed, and you have been accepted into the Chemistry Education program! Your pre-clinical checklist is available by clicking the "Pre-Clinical" link near the top of the screen.

FALL 2023

<input type="radio"/>	Declare Pre-major >	Due: 8/15/2023
<input type="radio"/>	Entrance Form >	Due: 8/15/2023
<input type="radio"/>	Academic & Test History >	Due: 8/15/2023
<input type="radio"/>	Fingerprinting & Background Check >	Due: 8/15/2023
<input type="radio"/>	Academic Advisement & Graduation Plan 	Due: 8/15/2023

Meet with your academic advisor. Upload your graduation plan that you created or that your advisor helped you create. Estimated time to complete: 10 minutes

START ACADEMIC ADVISEMENT & GRADUATION PLAN

Account
Admissions
Pre-Clinical
Clinical
Alumni

Admissions >> Academic Advisement & Graduation Plan

Academic Advisement & Graduation Plan

Please meet with your advisor as needed. They can help you adjust or understand your graduation plan, add minors, and direct you to answers for any questions you may have about your major or college experience.

You have not uploaded a file. Please speak with a program administrator to have them upload one or to get the rights to upload.

Account
Admissions
Pre-Clinical
Clinical
Alumni

Admissions >> Academic Advisement & Graduation Plan

Academic Advisement & Graduation Plan

Please meet with your advisor as needed. They can help you adjust or understand your graduation plan, add minors, and direct you to answers for any questions you may have about your major or college experience.

You have not uploaded a file yet. Do so below.

UPLOAD

EXPLORATORY EXPERIENCE

Each major has an introductory course you are required to take called an exploratory experience on Educator. Once you have enrolled in the course, you will be required to fill out two assessments at the end of the semester or term.

<input type="radio"/>	Fingerprinting & Background Check >	Due: 10/31/2023
<input type="radio"/>	Academic Advisement & Graduation Plan >	Due: 10/31/2023
<input type="radio"/>	Exploratory Experience FLANG 276 v	Due: 10/31/2023

Evaluations will be assigned after the add-drop deadline. (Note: the instructor EDA is not required for Application Submission)

No items found

After the add/drop deadline, your evaluation will be assigned out. You will be expected to complete an Educational Dispositional Assessment (EDA) and a Utah Teacher Education Student Survey (UTES). Your instructor will also be required to fill out an EDA in your behalf.

<input type="radio"/>	Academic Advisement & Graduation Plan >	Due: 8/1/2023
<input checked="" type="radio"/>	Exploratory Experience CPSE 203 v	Due: 8/1/2023 In Progress

Evaluations will be assigned after the add-drop deadline. (Note: the instructor EDA is not required for Application Submission)

<input type="radio"/>	Educational Dispositional Assessment (v1) [Self]	
<input checked="" type="radio"/>	Educational Dispositional Assessment (v1) [Instructor]	In Progress
<input type="radio"/>	Utah Teacher Education Student Survey	

COMPLETING THE EDA

To complete this assessment, click on "Educational Dispositional Assessment [Self]" in the Exploratory Experience drop-down menu.

<input type="radio"/>	Academic Advisement & Graduation Plan >	Due: 8/1/2023
<input checked="" type="radio"/>	Exploratory Experience CPSE 203 v	Due: 8/1/2023 In Progress

Evaluations will be assigned after the add-drop deadline. (Note: the instructor EDA is not required for Application Submission)

<input type="radio"/>	Educational Dispositional Assessment (v1) [Self]	
<input checked="" type="radio"/>	Educational Dispositional Assessment (v1) [Instructor]	In Progress
<input type="radio"/>	Utah Teacher Education Student Survey	

The EDA consists of 27 questions all based on a Likert-Scale. There is a total of 54 points possible, and a passing score is 43 points or 80 percent. To complete this assessment, click on the drop-down arrow near each indicator and click directly over the response that you feel best represents your disposition during your exploratory course.

When you have selected an answer for every question, click "Submit Answers" at the bottom of the page.

Educational Dispositional Assessment

The EDA is a disposition measurement tool designed by Alberico, Johnson, and Wilson at the Educational Dispositional Assessment Consultants, LLC. The EDA is designed to help faculty evaluate teacher candidates by measuring nine dispositions over twenty-seven items. The EDA uses a three-point scale ranging from "Needs Improvement" to "Meets Expectations" to score candidates on the various items. The EDA is widely accepted as a measurement tool and is supported by CAEP. BYU is currently moving to adopt the EDA as designed by the authors.

Candidate	Evaluator	Score
Name: [Redacted] Semester: Winter 2023	Name: [Redacted] Type: Self Course: CPSE 203	Points: 0 / 54 Passing Score: 43 (80%) Status: Incomplete

Signatures
 Program Coordinator: [Redacted]
 Candidate: [Redacted]

Dispositions and Indicators

0 / 6 ☒

Needs Improvement (0) Developing (1) Meets Expectations (2)

Question	Needs Improvement (0)	Developing (1)	Meets Expectations (2)
Question 1	Does not consistently demonstrate professional oral communication skills as evidenced by making major errors in language, grammar, and word choice	Demonstrates professional oral communication skills as evidenced by using appropriate language, grammar, and word choice for the learning environment, yet makes some common and noticeable errors	Demonstrates strong professional oral communication skills as evidenced by using appropriate language, grammar, and word choice for the learning environment

2 / 4 ☒

Needs Improvement (0) Developing (1) Meets Expectations (2)

Question	Needs Improvement (0)	Developing (1)	Meets Expectations (2)
Question 25	Demonstrates immaturity and lack of self-regulation as evidenced by connecting to sensitive issues	Demonstrates level of maturity to self-regulate after initial response to use of connection to sensitive issues	Demonstrates appropriate maturity and self-regulation as evidenced by remaining calm when discussing sensitive issues
Question 26	Does not demonstrate perseverance and resilience (grit) as evidenced by giving up easily	Demonstrates perseverance and resilience (grit) most of the time	Demonstrates perseverance and resilience (grit) as evidenced by persistence and determined ability to persist through tough situations
Question 27	Demonstrates insensitivity to feelings of others as evidenced by a lack of compassion and empathetic social awareness	Demonstrates sensitivity to feelings of others most of the time	Demonstrates sensitivity to feelings of others as evidenced by compassionate and empathetic social awareness

Comments: [Redacted]

SUBMIT ANSWERS

COMPLETING THE UTESS

To complete this assessment, click on "Utah Teacher Education Student Survey" in the Exploratory Experience drop-down menu.

<input checked="" type="checkbox"/>	Fingerprinting & Background Check >	Completed
<input type="checkbox"/>	Academic Advisement & Graduation Plan >	Due: 8/1/2023
<input checked="" type="checkbox"/>	Exploratory Experience CPSE 203 <input checked="" type="checkbox"/>	Due: 8/1/2023 In Progress
Evaluations will be assigned after the add-drop deadline. (Note: the instructor EDA is not required for Application Submission)		
<input checked="" type="checkbox"/>	Educational Dispositional Assessment (v1) [Self]	In Progress
<input checked="" type="checkbox"/>	Educational Dispositional Assessment (v1) [Instructor]	In Progress
<input type="checkbox"/>	Utah Teacher Education Student Survey	

There is only a completion score on the UTESS, which consists of three different sections: UTESS abilities, Program Satisfaction, and UTESS Knowledge. Responses to all three sections are to be based solely off your experiences in the exploratory course. To complete this survey, select the most correct answer in your opinion. Oftentimes students forget to select a bubble here, which will cause them to receive a validation error. Make sure you select all of the answers.

When you have selected an answer for every question and completed the short answer prompts, click "Submit Answers" at the bottom of the page.

Account Admissions Pre-Clinical Clinical Alumni

Admissions > Spanish Teaching Requirements > Utah Teacher Education Student Survey

Utah Teacher Education Student Survey

Prepared by Utah Teacher Education Assessment & Accreditation Council (UTEAAC).

The Utah Teacher Education Student Survey (UTESS) is an evaluation designed to measure a teacher candidate's confidence and preparation in the classroom throughout their collegiate experience. The UTESS is a self-assessment that students perform upon admission to their program, after graduation, and within their first and third years of teaching. The UTESS is designed to show growth over time and is aligned with UETS. The UTESS is measured on a four-point scale ranging from "Not at All" to "Exceptionally."

UTESS Abilities

Based on the courses and experiences within your teacher preparation program (including your major, minor, and education courses), how well can you do the following:

	Not at All (0)	Minimally (1)	Effectively (2)	Exceptionally (3)
Advocate to meet the needs of all learners.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stay informed of current educational policy.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reflect on the effectiveness of instruction to identify areas of strength and challenges.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

UTESS Knowledge

Based on the courses and experiences within your teacher preparation program (including your major, minor, and education courses), how extensive is your understanding of...

	None (0)	Very Little (1)	Sufficient (2)	Comprehensive (3)
Federal and state laws, State Board of Education rules, and policies pertaining to teaching (R277-530).	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Actions that adversely affect a teacher's ability to carry out the responsibilities of the profession, including role model responsibilities (R277-515).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
The need for maintaining confidentiality regarding student records and collegial consultations.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
The need for maintaining accurate student records.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

SUBMIT ANSWERS

CONSENT FORMS

To complete your consent forms, click on the drop-down arrow and select "Start Consent Forms".

☐ Fingerprinting & Background Check > Due: 8/15/2023

☐ Academic Advisement & Graduation Plan > Due: 8/15/2023

☐ Exploratory Experience | PHY S 276 > Due: 8/15/2023

☐ Consent Forms ☒ Due: 8/15/2023

Review all the consent forms and check the boxes if you agree to the terms and conditions. You must sign the consent forms to submit the application.

START CONSENT FORMS

Consent Forms

CONTACT INFORMATION STATEMENT

As a condition for entering the Elementary Education major and the BYU Educator Preparation Program, I understand that I am responsible for updating my personal and contact information (e.g., name change, current mailing address, email) with the Brigham Young University registrar and Records Office.

I understand that I am responsible for staying current on program information, and I accept any consequences that result if I fail to maintain current personal and contact information.



I have read, understand, and agree to adhere to the Contact Information statement above.

TEACHING MINOR STATEMENT

As a consideration for entering the Elementary Education major and the BYU Educator Preparation Program, I understand that although a teaching minor in another subject is not required, it is strongly recommended. Teaching opportunities in public schools may be significantly reduced if a candidate does not have a second teaching subject provided by a teaching minor. I understand that I must be accepted into a teaching major program before I can declare a teaching minor and that if I change to a non-teaching major, I must change to a non-teaching minor or drop the minor altogether.



I have read, understand, and agree to adhere to the Teaching Minor statement above.

EMPLOYER DATA CONSENT STATEMENT

I hereby authorize my past, current, or future employer(s) to respond to inquiries, surveys, or other requests from Brigham Young University, BYU Educator Preparation Program, and/or Elementary Education major program (collectively known as BYU) to provide answers to questions, documents, or other instruments relating to my employment or professional performance during my tenure with such employer. This authority is granted on the condition of assurance from BYU that any data received by BYU will be used for research, accreditation, program self-study, and state or federal reporting requirements only and will be aggregated and not reported individually or in a manner that would identify me personally. This authorization will expire ten (10) years following my date of graduation or fifteen (15) years following the date of this instrument, whichever occurs first.



I have read, understand, and agree to adhere to the Employer Data Consent statement above.

PRACTICUM, STUDENT TEACHING, AND INTERNSHIP FIELD EXPERIENCES STATISTICS

BYU POLICIES INCLUDING THE HONOR CODE STATEMENT

As a condition for entering the Chemistry Education major and the BYU Educator Preparation Program, I agree to adhere to all applicable Brigham Young University, BYU Educator Preparation Program, and Chemistry Education major program policies and procedures. I agree to follow the University Honor Code, which includes (1) the Academic Honesty Policy, (2) the Dress and Grooming Standards, (3) the Residential Living Standards, and (4) the Continuing Student Ecclesiastical Endorsement.



I have read, understand, and agree to adhere to the Brigham Young University policies and procedures including the Honor Code statement above.

UTAH ADMINISTRATIVE CODE STATEMENT

As a condition of entering the Chemistry Education major and the BYU Educator Preparation Program, I agree to adhere to Utah Administrative Code R277-615 Utah Educator Standards (Utah Teacher Code of Conduct) and R277-630 Utah Effective Teaching and Educational Leadership Standards.



I have read, understand, and agree to adhere to the Utah Administrative Code statement above.

[RETURN TO APPLICATION](#)

[SUBMIT](#)

In this section, please carefully read each statement before checking each box.

Once you have consented to each statement, press the “Submit” button.

EXCLUSIVE SECTIONS

Of the programs that BYU offers through Educator, some require extra application tasks to be accepted, usually due to being a limited enrollment program. We will go over exclusive sections you may see in your application, as well as which programs have these additional tasks.

ORIENTATION

Orientations are only required for Early Childhood Education and Elementary Education majors. To complete this requirement, click on the drop-down arrow and click "Start Orientation".

<input type="radio"/>	Academic Advisement & Graduation Plan >	Due: 8/15/2023
<input type="radio"/>	Exploratory Experience EL ED 200 >	Due: 8/15/2023
<input type="radio"/>	Consent Forms >	Due: 8/15/2023
<input type="radio"/>	Orientation <input checked="" type="checkbox"/>	Due: 8/15/2023

All applicants must attend an orientation session to go over program requirements.

[START ORIENTATION](#)

In this section, you will receive any information about upcoming orientations. We recommend you attend the earliest orientation you can go to so you will have enough time to complete your application before the deadline.

[Account](#) > [Admissions](#) > [Pre-Clinical](#) > [Clinical](#) > [Alumni](#)

Admissions > Elementary Education Requirements > Orientation

Orientation

Please attend the earliest orientation you can go to.

The next Elementary Education session is:

[I WILL BE ATTENDING](#)

Upcoming Orientations

[RETURN TO APPLICATION](#)

If there are no current or upcoming orientations available, just click "I will be attending" and the requirement will mark off as complete.

COURSE ENROLLMENT

Course enrollment is required for nearly every secondary education program (ie. Spanish, Music, etc.). The only thing necessary to complete this requirement is to enroll in and complete your exploratory course.

Admissions > Spanish Teaching Requirements

Spanish Teaching Admissions Requirements


Use this checklist to keep track of what you have done and what you still need to do in order to apply. You can complete the steps in any order, but all of the steps must be completed before you can submit your application. Some steps, such as the fingerprinting, take longer to complete, so plan accordingly.

Fall 2023

<input checked="" type="checkbox"/>	Welcome Letter >	Completed
<input type="checkbox"/>	Declare Pre-major >	Due: 10/31/2023
<input type="checkbox"/>	Entrance Form >	Due: 10/31/2023
<input type="checkbox"/>	Academic & Test History >	Due: 10/31/2023
<input type="checkbox"/>	Fingerprinting & Background Check >	Due: 10/31/2023
<input type="checkbox"/>	Academic Advisement & Graduation Plan >	Due: 10/31/2023
<input type="checkbox"/>	Exploratory Experience FLANG 276 >	Due: 10/31/2023
<input type="checkbox"/>	Consent Forms >	Due: 10/31/2023
<input type="checkbox"/>	Course Enrollment >	Due: 10/31/2023

REQUEST FOR ADMISSION

Pages 16- 19 contain items that are only found in Music Education applications. In order to complete this section, click on the drop-down arrow on this requirement, then click "Start Request for Admission".

<input checked="" type="checkbox"/>	Exploratory Experience MUSIC 176 >	Completed
<input type="checkbox"/>	Consent Forms >	Due: 9/3/2022
<input type="checkbox"/>	Request for Admission 	Due: 9/3/2022

No instructions at this time.

[START REQUEST FOR ADMISSION](#)

Once there, please fill out the boxes with the required information to complete this section. This part of the application will take approximately 15 - 20 minutes to finish.

Jazz Chorus/Swing Choir (High School, BYU, Other College)

Chamber Choir (High School, BYU, Other College)

Musical Theater (High School, BYU, Other College)

Solo/Ensemble Festival (High School, BYU, Other College) - Highest Grade Received

All-State Band (High School, BYU, Other College)

All-State Orchestra (High School, BYU, Other College)

All-State Choir (High School, BYU, Other College)

Music Theory Class (High School, BYU, Other College)

Once you have filled everything out, click the "Submit" button at the end.

Music Solos

List up to five of your most significant solos performed in a music festival or public venue.


4. Venue	Selection
<input type="text"/>	
2. Venue	Selection
<input type="text"/>	
1. Venue	Selection
<input type="text"/>	
5. Venue	Selection
<input type="text"/>	
3. Venue	Selection
<input type="text"/>	

SUBMIT ANSWERS

WHO I AM AS A MUSICIAN

In this section, you will upload a three to six minute video featuring two excerpts of contrasting pieces that showcase your abilities as an musician. Please note that the video cannot be more than 1.4 GB. To complete this requirement, click on the drop-down arrow, then select "Start Who I am as a Musician".

Read the paragraph for more information, then when you have finished your video, upload your video using the "Upload" button.

<input checked="" type="radio"/>	Who I am as a Musician 	Due: 9/3/2022
<p>Upload a brief video recording of you soloing on your major instrument. You should include two pieces of contrasting styles to show as wide a range of your abilities as possible. Your performance should primarily feature your classical skills since these are the primary types of skills addressed in formal music education settings. Edit your video such that it is at least 3 minutes long, but no longer than 6 minutes overall. (File Size Limit: 1.4GB)</p>		
<p>START WHO I AM AS A MUSICIAN</p>		
<input type="radio"/>	Who I am as a Person >	Due: 9/3/2022
<input type="radio"/>	Who I am as an Academic Student >	Due: 9/3/2022

Who I am as a Musician

Upload a brief video recording of you soloing on your major instrument. You should include two pieces of contrasting styles to show as a wide range of your abilities as possible. Your performance should primarily feature your classical skills since these are the primary types of skills addressed in formal music education settings. Edit your video such that it is at least 3 minutes long, but no longer than 6 minutes overall. Please upload your video in the MP4 file format.

You have not uploaded a file yet. Do so below.

UPLOAD

WHO I AM AS A PERSON

To complete this requirement, click on the drop-down arrow. Then, click "Start Who I am as a Person".

The screenshot shows a dashboard with three requirements: 'Request for Admission' (due 9/3/2022, in progress), 'Who I am as a Musician' (due 9/3/2022), and 'Who I am as a Person' (due 9/3/2022, selected with a red checkmark). Below the list, a red box highlights the 'START WHO I AM AS A PERSON' button. A text box below the button reads: 'Upload a two to three-page PDF document that portrays who you are as a person. Help us get to know you (i.e., your non-musical interests, talents, hobbies, etc.)? Feel free to include pictures, awards, portions of articles, products of your endeavors, and so forth.'

Here you will upload a two to threepage PDF document. For more details, please read the instructions from this part of the application. When you are finished, click the "Upload" button.

Who I am as a Person

Upload a two to three-page PDF document that portrays who you are as a person. Help us get to know you (i.e., your non-musical interests, talents, hobbies, etc.)? Feel free to include pictures, awards, portions of articles, products of your endeavors, and so forth.

The screenshot shows a light blue box with the text 'You have not uploaded a file yet. Do so below.' and a red box highlighting the 'UPLOAD' button.

WHO I AM AS AN ACADEMIC STUDENT

To complete this requirement, click on the drop-down arrow. Then, click "Start Who I am as an Academic Student".

The screenshot shows a dashboard with five requirements: 'Who I am as an Academic Student' (due 9/3/2022, selected with a red checkmark), 'Who I am as an Aspiring Public School Teacher' (due 9/3/2022), 'Letters of Recommendation' (due 9/3/2022), and 'Course Enrollment' (completed). Below the list, a red box highlights the 'START WHO I AM AS AN ACADEMIC STUDENT' button. A text box below the button reads: 'Present an analysis and discussion of your motivation to teach. Why would you want to teach classroom music as a career, and why do you feel you would be compatible with this profession? Between 1000 and 1200 words.'

In this section, you will present an essay with an analysis and discussion of your motivation to teach music as a career. It should contain between 1000 and 1200 words. The entire rubric is in this section; please make sure to go over it. Once you finish the essay, please click on the "Submit Answers" button.

Overall Effect

The essay effectively leaves a clear and lasting understanding of the writer's positions and the reasons for those positions. The points in the essay make an impression on the reader.

- E. Not effective
- D. Points weakly made
- C. Moderately effective
- B. Effective
- A. Especially effective, impression made

You have used 0 out of 1,200 allowed words.

SUBMIT ANSWERS

WHO I AM AS AN ASPIRING PUBLIC SCHOOL TEACHER

To complete this requirement, click on the drop-down arrow. Then, click "Start Who I am as an Aspiring Public School Teacher".

☐ Who I am as an Aspiring Public School Teacher ☒ Due: 9/3/2022

Upload a brief video recording of yourself teaching a musical concept and/or skill to a group of at least 4 students. The recording should include between 9 and 11 minutes of continual, unedited "footage". Please upload your video in MP4 file format below. (File Size Limit: 1.4GB)

START WHO I AM AS AN ASPIRING PUBLIC SCHOOL TEACHER

☐ Letters of Recommendation > Due: 9/3/2022

☒ Course Enrollment > Completed

Here you will upload 9-11 unedited minutes of you teaching a musical concept to a small group of people. The rubric, as well as suggestions for the musical concept you may teach, are all located under this assignment. To finish this section, click the "upload" button and insert your video onto Educator as an MP4 file.

Musical elements

Melody (motive, sequence, contour, conjunct/disjunct)
 Harmony (progressions, voicing, harmonic rhythm, cadences, consonance/dissonance)
 Rhythm (motive, intensity, patterns, augmentation/diminution, tempo)
 Structure (form large/small-scale, phrase, climax)
 Timbre/Texture (color, range, density)
 Context (historical/cultural)

You have not uploaded a file yet. Do so below.

UPLOAD

LETTERS OF RECOMMENDATION

Letters of Recommendation are only required on the Music and French Education applications. To complete this requirement, click on the dropdown arrow, then select "Start Letters of Recommendation".

Here, you will fill in the names and email addresses of two people, preferably professionals in the field of education. Family recommendations are not allowed. Once you submit the email addresses, your recommenders will receive an email with a link to complete the recommendation online.

The screenshot shows a progress bar with three items: 'Who I am as an Aspiring Public School Teacher' (radio button), 'Letters of Recommendation' (radio button with a dropdown arrow), and 'Course Enrollment' (checkmark). The 'Letters of Recommendation' item is highlighted with a red box around its dropdown arrow. Below the progress bar, there is a section for 'Letters of Recommendation' with a red box around the 'START LETTERS OF RECOMMENDATION' button. The 'Course Enrollment' item is marked as 'Completed'.

The screenshot shows a form for two recommenders. Each recommender section includes a waiver checkbox (radio button) and three input fields: 'Recommender's full name', 'Recommender's email address', and 'Confirm recommender's email'. The 'SUBMIT' button is highlighted with a red box.

WELCOME LETTER

The Welcome Letter requirement is only for Spanish Teaching majors. To complete this section, click on the section's title to find the "Start Welcome Letter" button. Once you do that, please read all the information shown in the screen, which will show you all the requirements expected of you to join the Spanish teaching program. Once you have read it, the requirement will mark as complete.

The screenshot shows a progress bar with three items: 'Declare Pre-major' (checkmark), 'Entrance Form' (radio button with a dropdown arrow), and 'Letters of Recommendation' (radio button). The 'Entrance Form' item is highlighted with a red box around its dropdown arrow. Below the progress bar, there is a section for 'Entrance Form' with a red box around the 'START ENTRANCE FORM' button. The 'Declare Pre-major' item is marked as 'Completed'.

TEACHING VIDEO

The Teaching Video is only required for the Spanish Education major. To complete this section, click on the dropdown arrow, then click "Start Teaching Video".

You will film a ten minute video of yourself teaching in Spanish and post it to YouTube. Make sure it is public so that your reviewer can view the video, then copy and paste the link into the box that asks for the YouTube URL. Click "Submit" and you're done!

<input type="radio"/>	Consent Forms >	Due: 8/31/2020
<input checked="" type="radio"/>	Course Enrollment >	Completed
<input type="radio"/>	Teaching Video <input checked="" type="checkbox"/>	Due: 8/31/2020

Please upload a video of you teaching Spanish to youtube following the guidelines provided, and upload it here.

START TEACHING VIDEO

Teaching Video

File yourself teaching a short Spanish lesson and upload the video to YouTube. The lesson should be approximately 10 minutes long, taught in Spanish, and should address a beginning topic such as the following:

- Thematic Vocabulary
- Cultural Topics
- Simple Grammar

You may make your video in any classroom setting, and you may use friends or family as "students".
If you need help uploading a video to YouTube, click [here](#)

YouTube URL:

SUBMIT

WRITING SAMPLE

The Writing Sample requirement is only for Spanish Education majors. This is a sample of your ability to write in the Spanish language, and is to be completed in the Education Computer Lab so plan accordingly. To begin, click on the dropdown arrow, then "Start Writing Sample".

<input type="radio"/>	Course Enrollment >	Due: 10/31/2023
<input type="radio"/>	Teaching Video >	Due: 10/31/2023
<input type="radio"/>	Writing Sample <input checked="" type="checkbox"/>	Due: 10/31/2023

1) The purpose of the controlled writing sample is to: "demonstrate your ability to write spontaneously in Spanish " share your thoughts about the teaching profession 2) Complete the controlled writing sample on Learning Suite in your FLANG 276 class. 3) You have 1 hour to generate the writing sample. 4) You may use a hard-copy dictionary while you create your writing sample. Please do not use any other resources. 5) Upload a PDF of your completed writing sample to Educator.

START WRITING SAMPLE

This section must be completed in the Education Computer Lab, 180 CKB, and it takes approximately one hour. Further instructions are inside the assignment. Once you have completed the sample, it will check off as completed.

Option + 1: Types and upside-down exclamation mark (!).

Option + Shift + 7: Types an upside-down question mark (?).

Alt + 0223 (Gaps) 0200 Alt + 0237 (Gaps) 0206 Alt + 0243 (Gaps) 0211 Alt + 0250 (Gaps) 0218

Alt + 0181 Alt + 0181

Please use the space below to practice using accents and special keys.

When you have logged into a computer at 180 MCKB, and are completely prepared to begin the writing sample, press the start button below.

[RETURN TO APPLICATION](#)
[START](#)

TRANSCRIPT

This requirement is only for those applying to Special Education, either the Mild/Moderate emphasis or the Severe. To begin this requirement, click on the drop-down arrow, then select "Start Transcript".

☐
Consent Forms
>
Due: 8/1/2023

☐
Transcript
▼
Due: 8/1/2023

If you are a transfer student and you have not sent your most recent transcript to BYU, please send your most recent transcript to BYU, the upload your transcript from the university/college from which you are transferring. Contact your university/college student services for help/questions on doing this.

[START TRANSCRIPT](#)

☐
CPSE 203 - Exploratory Experience
>
Due: 8/1/2023

Follow the instructions on the assignment to download your current transcript and upload it as PDF. If you are a transfer student, upload your transcript from your previous university as well.

Transcript

Please follow the following directions to upload your current transcript.

Go to myenap.byu.edu

Sign in with your Net ID if you haven't already

In the "Tools" section on the left-hand side of your screen, select "My Progress Report"

Download this document as a PDF file (click on the down arrow that appears when you hover over the document and save as transcript.pdf)

Upload the file below

If you are a transfer student and you have not sent your most recent transcript to BYU, please send your most recent transcript to BYU, the upload your transcript from the university/college from which you are transferring. Contact your university/college student services for help/questions on doing this.

You have not uploaded a file yet. Do so below.

[UPLOAD](#)

This requirement is only for those applying to Special Education, either the Mild/Moderate or Severe emphasis. To begin this requirement, click on the drop-down arrow, then select "Start CPSE 203 - Autobiography".

<input type="radio"/>	Consent Forms >	Due: 8/1/2023
<input type="radio"/>	Transcript >	Due: 8/1/2023
<input type="radio"/>	CPSE 203 - Autobiography <input checked="" type="checkbox"/>	Due: 8/1/2023

No instructions at this time.

[START CPSE 203 - AUTOBIOGRAPHY](#)

From here, you will respond to three prompts about what is pushing you to pursue a career in Special Education. Once you have finished responding, click "Submit Answers".

2. Did this experience involve working with students who were culturally, socioeconomically, or linguistically diverse? If not, have you had other experiences with diverse students in other experiences?

3. Describe what contributed to your decision to become a Special Educator. Chronicle the history leading up to your decision and explain how both formal and informal teaching experiences (e.g. school, church, mission, coaching, tutoring, leadership, or volunteer work) influenced you.

[SUBMIT ANSWERS](#)

FAQ's

QUESTION

My application due date is past, can I still submit my application?

ANSWER

Yes you can still submit, just not for the cohort you were originally planning on. If you have missed the deadline, please reach out to our office at 801-422-1190 and we will change your application to the next upcoming cohort.

QUESTION

What test scores do I need to get in order to be accepted to my program?

ANSWER

Please see page eight of this document or visit our website at <https://epp.byu.edu/byu-epp-admission-test-scores-policy>. The linked page contains all of the GPA and test score prerequisites.

QUESTION

– I completed my fingerprinting application, but it isn't checking off on Educator. How do I get it to mark as completed?

ANSWER

Please contact the Education Advisement Center (EAC) at 801-422-3426. All fingerprint applications go through this office, so if it hasn't checked off, you will need to check with them to see why.