Welcome to the PPAT Senior Capstone Project

Websites:
ETS Overview
      https://www.ets.org/ppa/test-takers/teachers/about
How to Registration: How to Register; cost (TBD)
      https://www.ets.org/ppa/test-takers/teachers/register
How to submit. Submission System Overview:
      https://www.ets.org/s/ppa/pdf/submission-system-user-guide.pdf

Things you should know:
- There are four Tasks, each with a template, specific guiding prompts, required artifacts, rubric/ scoring guide and submission date and time.
  - Task submission opens January 3, 2023
  - Task 1 is submitted through BYU Educator and ETS, due date February 8th.
  - Tasks 2 and 3 are submitted to ETS, both due on March 1st at 2:00 EST.
  - Task 4 is submitted to ETS, due on March 29th at 2:00 EST.
- For Tasks 2, 3, and 4, **be aware that the 2:00 EST time means 12:00 p.m. MST**.
  - There is a $50 fee for late submissions.
- Before Task 1 is submitted, you should collect a copy of the **ETS permission form** for each student in your class and any adult seen in the Task 4 video. Interns and student teachers have a separate form which is NOT submitted to ETS. Keep it in your possession until you receive a final passing score. [Suggestions: work with your facilitator or mentor teacher. Perhaps the principal will put this request on school letterhead for distribution to parents at the beginning of the school year or in January for winter semester student teachers.]
- Also, be aware that there is a specific character count for each Task Textbox submission and a 15-minute limit for the Task 4 video. (Be concise in your writing.)
- The PPAT is scored pass/fail.
  A teacher candidate must pass Task 1 before submitting Tasks 2 and 3. They may resubmit, once, to BYU without incurring a rescoring cost.
  Candidates may resubmit a section(s) to ETS. The fee is $75 per submission.

Task 1: Knowledge of Students and the Learning Environment (graded by BYU faculty)
- EPP introductory power pt.
- Task requirements include two steps with six activities and six textbox guiding prompts
- Recommend using the BYU Task 1 Template
- Read the Task 1 Grading rubric
- Read the FAQ (frequently asked questions)
- Four Artifacts:
  - 1.1.1 Contextual Factors chart
  - 1.1.2 Instructional and Support Resources chart
  - 1.2.1 one completed student sample from *"Getting to Know You"* activity
  - 1.2.3 one copy of *"Communication with Students' Families"*

Task 2: Assessment & Data Collection to Measure and Inform Student Learning (outside grader)
- EPP introductory power pt.

- Start by composing a Contextual Factors summary, ½ page, limited to 1,500 characters. This summary can also be used for Tasks 3 and 4.
- Task requirements include three steps and six textboxes
- Eight Artifacts:
  - 2.1.1 representative (two) pages of selected assessment
    rubric or scoring guided (maximum two pages)
    baseline data (maximum of two pages)
  - 2.1.3 representative (one) page of data used to establish a baseline focus ST 1
    representative (one) page of data used to establish a baseline focus ST 2
  - 2.2.1 analysis of graphic representation (maximum two pages)
  - 2.2.2 a completed assessment from focus student 1
    a completed assessment from focus student 2

Task 3: **Designing Instruction for Student Learning (outside grader)**
- EPP introductory power pt.
- Start with Contextual Factors Overview. You can use the same one prepared for Task 2.
- Task requirements include four steps and nine textboxes
- Six Artifacts:
  - 3.1.1 representative pages (two max) of your lesson plan for the whole class
  - 3.2.1 differentiated lesson plan for Focus Student 1 (max of one page)
    differentiated lesson plan for Focus Student 2 (max of one page)
  - 3.3.1 a student work sample from any member of the class other than two Focus Students
  - 3.3.2 a student work sample from Focus Student 1 (max of one page)
    a student work sample from Focus Student 1 (max of one page)

Task 4: **Implementing and Analyzing Instruction to Promote Student Learning (outside grader)**
- EPP introductory power pt.
- Start with Contextual Factors Overview. You can use the same one prepared for Task 2.
- Task requirements include five steps, five activities, and 10 textboxes.
- Seven Artifacts:
  - 4.1.1 representative pages of your lesson plan (maximum of two pages)
    representative pages of the baseline data (maximum of two pages)
  - 4.3.2 the baseline data for Focus Student 1 (maximum of one page).
    the baseline data for Focus Student 2 (maximum of one page).
  - 4.4.2 a representative work sample for Focus Student 1 (maximum of two pages).
    a representative work sample for Focus Student 2 (maximum of two pages).
  - Step 5: Upload a 15-minute video